

**Humboldt Community School District  
Board of Education Regular Meeting  
December 16, 2024**

The Humboldt School Board of Education held a regular meeting at 5:30pm on Monday, December 16, 2024 at the Administration Office Board Room. Roll Call Mertz-Aye, Burres Youngs-Aye, Davis-Aye, Cornelius-Aye and Satern-Aye. Also present were Administrators, Mrs. Haselhuhn, Mr. Fedders, and Mrs. Smith, Shelby Wood, Pastor Katie Russell of Our Savior's Lutheran Church, Kylie Portz of the Humboldt Independent, Board Secretary, Rhiannon Lange, and Superintendent, Jim Murray.

President Satern called the meeting to order at 5:30pm. Mertz moved, Burres Youngs seconded approval of the meeting agenda with addition of Item 8.1 Personnel Recommendation, Resignations and Payment of Bills. Motion carried unanimously.

No one was present to speak during Open Forum.

Superintendent Murray discussed the November Iowa School Board Association Convention Highlights, Staff Handbook Committee, Legislative Priorities, and Calendar Committee to start in January.

Burres Youngs moved, Cornelius seconded to approve the General Business Consent Items with the exception of Yeni Castro as High School Custodian/Food Service:

**Minutes** of the November 18, 2024 Regular Board Meeting, **Financial Reports, Bills for Payment, Open Enrollment Requests** of Matthew O'Hern (7<sup>th</sup>) from Manson Northwest Webster to Humboldt for 2025-2026, Emmett (4<sup>th</sup>) and Carter Hart (5<sup>th</sup>) from Fort Dodge to Humboldt for 2024-2025, and Nevaeh (9<sup>th</sup>) and Abrianna Frock (6<sup>th</sup>) from Humboldt to Eagle Grove for 2024-2025

**Personnel –Contract Amendments/Modifications:** Transfer of Jason Hoag from Head 8<sup>th</sup> Grade Volleyball Coach to Assistant 7<sup>th</sup> Grade Volleyball Coach for 2025-2026 and Transfer of Jess Smith from Assistant 8<sup>th</sup> Grade Volleyball Coach to Head 7<sup>th</sup> Grade Volleyball Coach for 2025-2026

**Personnel Resignations:** Shelley Jensen as High School Paraprofessional effective January 10, 2025, Mike Duffy as High School Custodian effective December 31, 2024, Ellie Jacobson as Assistant High School Softball Coach effective November 24, 2024, Nicole Fusco as Head Dance Team Coach effective at the end of the school year, Emily Lane as High School Guidance Counselor effective December 19, 2024, and Corey Matson as Assistant High School Football Coach effective December 16, 2024.

**Personnel Recommendations:** Carlie Thompson as 7<sup>th</sup> Grade English/Language Arts Teacher for 2024-2025 and Table Yeni Castro as High School Custodian/Food Service for 2024-2025

Motion carried unanimously.

The board welcomed High School Senior, Shelby Wood as the High School Student Board Member. She will be a non-voting board member and her term will run through the remainder of the school year.

Mertz moved, Burres Youngs seconded to approve the Humboldt High School Auditorium Construction Manager of Sande Construction in the amount of \$62,750 for 2024-2025. Motion carried unanimously.

Superintendent Murray updated the board on the District PPEL/SAVE Budget and upcoming facility projects.

Davis moved, Cornelius seconded to approve High School Students changing from Junior to Senior Status for 2024-2025 will be Joseph Keenan, Caden Wilson and Brady Pate. Motion carried unanimously.

Mertz moved, Burres Youngs seconded to approve the SBRC Application Request for MSA of \$109,549 for Open Enrollment Out Students not included in the district's previous year's certified enrollment count. Motion carried unanimously.

Mertz moved, Burres Youngs seconded to approve the SBRC Application Request for MSA of \$18,469 related to the EL Program for students who have exceeded five years of weighting that are included on the FALL 2024 certified enrollment head count. Motion carried unanimously.

Davis moved, Cornelius seconded to approve the Early Retirements of Connie Rasmussen as Middle School/High School Physical Education Teacher effective at the end of the 2024-2025 school year, Jennifer Boswell as Taft Elementary Teacher effective at the end of 2024-2025 school year and Kathy Ubben as Elementary Library Associate effective at the end of the 2024-2025 school year. Motion carried unanimously.

Mertz moved, Burres Youngs seconded to approve policies for first read with minor changes.

- **804.6 Use of Recording Devices on School Property**
- **804.6R1 Use of District Owned Recording Devices on District Property Regulation**
- **903.1 School-Community Groups**
- **903.2 Community Resource Persons and Volunteers**
- **905.2 Nicotine/Tobacco-Free Environment**
- **907 District Operations During Public Emergencies**
- **907.R1 District Operations During Public Emergencies Regulation**

Motion carried unanimously.

Burres Youngs moved, Cornelius seconded for Policies for second read

- **506.2 Student Directory Information**
- **506.2E1 Authorization for Releasing Student Directory Information**
- **506.2R1 Student Directory Information-Use of Directory Information**
- **506.3 Student Photographs**
- **506.4 Student Library Circulation Records**
- **506.4E1 Student Library Circulation Records Form**
- **702 Cash in School Buildings**
- **704.5 Student Activities Fund**
- **705.1R1 Purchasing-Bidding-Suspension and Debarment of Vendors and Contractors Procedure**
- **707.5 Internal Controls**
- **801.4 Site Acquisition**
- **803.1 Disposition of Obsolete Equipment**
- **711.7 School Bus Safety Instruction**

- **711.8R1 Transportation in Inclement Weather Regulation**
- **711.10 School Bus Passenger Restraints**
- **711.10R1 School Bus Seat Belt Policy**
- **901.1 Transporting Students in Private Vehicles**

Motion carried unanimously.

Mertz moved, Cornelius seconded, the meeting be adjourned. The meeting adjourned at 6:27pm.

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Tate Satern, President

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Rhiannon Lange, Secretary