

**Humboldt Community School District  
Board of Education Regular Meeting  
July 17, 2023**

The Humboldt School Board of Education held a regular meeting at 5:30pm on Monday, July 17, 2023 at the Administration Office Board Room. Roll Call-Satern-Aye, Myott-Aye, Davis-Aye, Mertz-Aye and Clark-Aye. Also present were Administrators, Assistant High School Principal, Jessica Goodenow and HS Principal, Travis Sprague Phil Monson of the Humboldt Independent, Romaine Lee, Larry and Marge Leibold, Board Secretary, Rhiannon Lange, and Superintendent, Jim Murray.

President Satern called the meeting to order at 5:30pm. Myott moved, Mertz seconded approval of the meeting agenda with addition of Item 9.1 Payment of Bills and Personnel Recommendations. Motion carried unanimously.

President Satern opened the public hearing at 5:30pm to hear comments on the 2023-2028 DDS (District Developed Service Delivery) Plan for Special Education Services. No one was present to address this issue. President Satern closed the public hearing at 5:31pm.

No one was present to speak during Open Forum.

Superintendent Murray updated the board on Facilities-Taft Elementary's Fire Lane, Athletic Training Facility, High School Front Office, Complex Restrooms, Central Office, New Website, Staffing Update-need Food Service and HS Para Educators.

Mertz moved, Clark seconded to approve the General Business Consent Items: **Minutes** of the June 12, 2023 Regular Board Meeting, **Financial Reports, Bills for Payment, Open Enrollment Requests:** Chase (10<sup>th</sup>), Jackson (10<sup>th</sup>) and Thomas Flaherty (6<sup>th</sup>) from Pocahontas to Humboldt for 2023-2024; Azzalie Merriam(KG) from Fort Dodge to Humboldt for 2023-2024; and Frankie (4<sup>th</sup>) and Ryah Marchant (1<sup>st</sup>) from GCB to Humboldt for 2023-2024, **Personnel –Contract Amendments/Modifications:** Amend Contract of Bertha Medina to Full Time HS Custodian for 2023-2024 effective July 1, 2023 and Amend Contract of Andrea Laubenthal from 80% Instructional Coach to 100% Instructional Coach for 2023-2024, **Personnel Resignation:** None, **Personnel Recommendations:** Heather Johnson as District Student Services Coordinator for 2023-2024; Caitlyn Holm as Assistant HS Dance Team Coach for 2023-2024; Shelby Weier as Preschool Teacher to start January 2024; Emily Lane as HS BLT Member for 2023-2024; Nick Rieck as 7<sup>th</sup> Grade Assistant Boys' Basketball Coach for 2023-2024; Jamie Jergens as Taft Para Educator for 2023-2024; Reid Lewen as HS Color Guard for 2023-2024; and Mikenzi Fields as Taft or Mease Para Educator for 2023-2024. Motion carried unanimously.

Davis moved, Mertz seconded to approve the 28E Agreement with ICCC for Project Earlybird for 2023-2024. Motion carried unanimously.

Clark moved, Myott seconded to approve the 2023-2024 DDS (District Developed Service Delivery) Plan for Special Education Services. Motion carried unanimously.

Davis moved, Clark seconded to approve Policies for second read:

- 403.1 Employee Physical Examinations
- 403.2 Employee Injury on the Job
- 403.3 Communicable Diseases-Employees
- 403.3E1 Hepatitis B Vaccine Information and Record
- 403.3R1 Universal Precautions Regulation
- 403.4 Hazardous Chemical Disclosure
- 403.5 Substance-Free Workplace
- 403.5E1 Substance-Free Workplace Notice to Employees
- 403.5R1 Substance-Free Workplace Regulation
- 403.6 Drug and Alcohol Testing Program
- 403.6E1 Drug and Alcohol Testing Program Notice to Employees
- 403.6E2 Drug and Alcohol Testing Program Acknowledgement Form
- 403.6E3 Drug and Alcohol Program and Pre-Employment Testing Written Consent to Share Information
- 710.1E1 School Nutrition Program Notices of Nondiscrimination
- 710.1E2 Child Nutrition Programs Civil Rights Compliant Form
- 710.1R1 School Nutrition Program Civil Rights Complaints Procedure

Motion carried unanimously.

Mertz moved, Clark seconded to approve the Affirmative Action Plan with the Administration Office address change. Motion carried unanimously.

Davis moved, Myott seconded to approve the 2023-2024 District Insurance Renewal in the amount of \$301,391. Motion carried unanimously.

Clark moved, Myott seconded to approve the 2023-2024 Staff Handbook. Motion carried unanimously.

Davis moved, Clark seconded to approve the 2023-2024 Coaches Handbook. Motion carried unanimously.

Mertz moved, Myott seconded to table the Level I Investigators until next month in first read policies. Motion carried unanimously.

Clark moved, Mertz seconded to approve the 2023-2024 Parent Student Handbooks with the High School, Middle School and Elementary changes. Motion carried unanimously.

Davis moved, Mertz seconded to approve the 2023-2024 Complimentary Lifetime Activity Passes for Senior Citizens and Community Service Personnel. Motion carried unanimously.

Myott moved, Clark seconded to approve the 2023-2024 Activity Passes for work duties-District Employees, St. Mary's Staff and Twin Rivers Staff. Motion carried unanimously.

Mertz moved, Myott seconded to approve the 2023-2024 Complimentary Passes for Twin Rivers Community School Board Members. Motion carried unanimously.

Davis moved, Mertz seconded to approve the 2023-2024 Sharing Agreement –Music with Twin Rivers (Kathryn Rinnman). Motion carried unanimously.

Myott moved, Davis seconded to approve the 28E Agreement between the Humboldt CSD and the City of Humboldt regarding Taft Park. Motion carried unanimously.

President Satern reviewed Board Correspondence thanking the board for scholarships of Ty Gargano, Camden Karageorge, Shelbie Heinz, Evan Hundertmark, Kelly Manz, Noelle Hamand and a thank you from Greg Thomas for the Retirement Clock and Lifetime Pass.

The board members took a facility tour at 6:10pm.

Myott moved, Mertz seconded, the meeting be adjourned. The meeting adjourned at 7:13p.m.

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Tate Satern, President

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Rhiannon Lange, Secretary