

**Humboldt Community School District  
Board of Education Regular Meeting  
May 15, 2023**

The Humboldt School Board of Education held a regular meeting at 5:30pm on Monday, May 15, 2023 at the Administration Office Board Room. Roll Call-Satern-Aye, Myott-Aye and Clark-Aye. Mertz and Davis were absent. Also present were Administrators, Mrs. Cassie Smith, Dr. Paul Numedahl, Mrs. Lora Kester and Mr. Ryan Fedders, Larry Leibold, Phil Monson of the Humboldt Independent, Champions for Children Award Recipients, Morgan Parle, Jenna Haselhuhn, and Kayla Newton, Board Secretary, Rhiannon Lange, and Superintendent, Jim Murray.

President Satern called the meeting to order at 5:30pm. Myott moved, Clark seconded approval of the meeting agenda with addition of Item 9.1 Payment of Bills, Resignation, and Personnel Recommendations. Motion carried unanimously.

President Satern presented Champions for Children Awards to Tiffany Wurth, Judy Konecne, Laura Gibson, Benjamin Chavers, and Madison Smith for Going above and beyond for students in the Humboldt Wildcat Music Program, Al Graves, Adriana Felix-Perez and Larry Madison for doing a tremendous job working together to ensure Taft Elementary is clean and well kept, and Diana Shillington for Going above and beyond for students.

Jess and Jeff Poutre along with their son, presented a Champions for Children Award to Joe Capesius for Going above and beyond for their son at Taft Elementary.

The Champions for Children Award recipients left the meeting at 5:45pm.

No one was present to speak during Open Forum.

Mease Elementary Principal, Lora Kester, presented information on ISASP (Iowa Statewide Assessment of Student Progress) achievement data.

Superintendent Murray, Morgan Parle, Kayla Newton and Jenna Haselhuhn reported on the new Evaluation framework for teachers.

Morgan Parle, Kayla Newton and Jenna Haselhuhn left the meeting at 6:20pm.

Superintendent Murray updated the board on High School Renovation, End of Year Reception on Wednesday, Facilities-Taft Elementary, Athletic Training Facility, High School Front Office, Complex Restrooms, Garage Door on Multipurpose Building, and May is School Board Member Recognition Month.

Myott moved, Clark seconded to approve the General Business Consent Items: **Minutes** of the April 17, 2023 Regular Board Meeting, **Financial Reports, Bills for Payment, Open Enrollment Requests**: Joseph Haley (PK) from Twin Rivers to Humboldt for 2023-2024, Kayla Keyser (1<sup>st</sup>) from Twin Rivers to Humboldt for 2023-2024, Adriana Prado (7<sup>th</sup>) from Clarion

Goldfield to Humboldt for 2023-2024 and Nora Bailey (2<sup>nd</sup>) from GCB to Humboldt for 2023-2024. **Personnel –Contract Amendments/Modifications:** Transfer of Jenna Haselhuhn from Elementary Instructional Coach to Mease Elementary Principal/District Director of Curriculum and Instruction for 2023-2024, Contract Amendment of Vanessa Wirtz from Part Time to Full Time EL Associate for 2023-2024, Transfer of Bertha Medina Guizar from Full Time to Part Time HS Custodian for 2023-2024, Contract Amendment of Kris Landolt from Part Time to Full Time as Mease Para Educator for 2023-2024, Transfer of Ryan Fredin from 7<sup>th</sup> Football Coach to 8<sup>th</sup> Grade Football Coach (1/2 contract) for 2023-2024, Transfer of David Wirtz from 4<sup>th</sup> Grade Teacher to K-4 Instructional Coach for 2023-2024, Contract Amendment of Tom Nostrom from STEM Associate to Teacher for 2023-2024, Salary Upgrade of Heather Nielsen from BA+15 to BA+30 for 2023-2024, and Transfer Megan Douglas from K-12 At Risk Interventionist to Student Care Coordinator for 2023-2024.

**Personnel Resignation:** Heidi McCullough as Mease Associate effective at end of school year, KyLee Fisher as MS Para Educator effective at end of school year, Deni McDaniel as Assistant HS Girls Wrestling Coach, Tasha Hill as HS Associate effective at end of school year, Amber Olson as Mease Associate effective at end of school year, and Adriana Chavez Aguilar as Taft Para Educator effective at end of school year, **Personnel Recommendations:** Cassie Harklau as 9<sup>th</sup> Volleyball Coach for 2023-2024, Staci Matson as Mease PLC Lead for 2023-2024. Zach Gotto as 7<sup>th</sup> Football Coach for 2023-2024, Emily Lane and Rodd Mooney as HS Summer School Teachers, Brenda Larsen, Katie Staton, Rhonda Van Pelt, Amanda Altman, Zach Gotto, Morgan Parle, Jill Kampen, Cassie Cofer, Lili Raya Thompson, Halle McCullough, Trina Pederson, and Christine Lusson as K-3 Summer School Teachers and Associates, Greg Wickett as 7<sup>th</sup> Grade Football Coach for 2023-2024, Anthony Johnson as Evening Custodian for 2022-2023, Chad Beaman as 8<sup>th</sup> Grade Football Coach (1/2 Contract) for 2023-2024, Leslie Ireland as Mease BLT Member for 2023-2024, Jenny Boswell, Morgan Parle, Amberly Smith, Lucinda Boyd, Michelle Zaugg, as Taft BLT Members for 2023-2024, Andrea Paterson, Krystal Miller, Becky Ross as Taft PLC Leads for 2023-2024, Kristy Smith and Susan Blanchard as MS BLT Members for 2023-2024, Joel Hoogland as 7<sup>th</sup> ELA Teacher (and possible HS ELA electives, TBD) for 2023-2024, Sarah Larson as MS Special Education Teacher for 2023-2024 (RESCIND), Alisa Altman as Summer School Associate and Cole Goodenow as 8<sup>th</sup> Boys Basketball Coach for 2023-2024. Motion carried unanimously with the Rescinding of Sarah Larson as MS Special Education Teacher.

Myott moved, Clark seconded to approve the quote from H2I Group for Taft Elementary gym equipment for \$80,961. Motion carried unanimously.

Clark moved, Myott seconded to approve \$39,923.93 from Premier for District Furniture. Motion carried unanimously.

Clark moved, Myott seconded to approve Policies for first read with changes:

- 210.5 Meeting Notice
- 401.5R1 Employee Records Regulation
- 705.2 Credit and Procurement Cards
- 407.2 Licensed Employee Contract Release
- 501.2 Nonresident Students

- 604.6 Instruction at a Post-Secondary Educational Institution
- 701.2 Transfer of Funds
- 708 Care, Maintenance and Disposal of School District Records
- 401.15 Access to Buildings
- 401.16 Use of Social Media and Other Electronic Communication
- 401.16A Use of Social Media and Other Electronic Communication Policy Acknowledgement
- 402.1 Release of Credit Information
- 402.2 Child Abuse Reporting
- 402.2R1 Child Abuse Reporting Regulation
- 402.3 Abuse of Students by School District Employees
- 402.3E1 Abuse of Students by School District Employees Report Form
- 402.3E2 Abuse of Students by School District Employees (Report of Level I Investigation)
  - 402.3R1 Abuse of Students by School District Employees Regulation
- 402.4 Gifts to Employees
- 402.5R1 Public Complaints About Employees Complaint Form
- 402.6 Employee Outside Employment

Motion carried unanimously.

Myott moved, Clark seconded to approve Policies for second read:

- 400 Role of and Guiding Principles for Employees
- 400.1 Code of Ethics
- 401.1 Equal Employment Opportunity
- 401.2 Employee Conflict of Interest
- 401.3 Nepotism
- 401.4 Employee Complaints
- 401.5 Employee Records
- 401.5R1 Employee Records Regulation
- 401.6 Limitations to Employment References
- 401.7 Employee Travel Compensation
- 401.8 Recognition for Service of Employees
- 401.9 Employee Political Activity
- 401.10 Credit and Procurement Cards
- 401.11 Employee Orientation
- 401.12 Employee Use of Cell Phones
- 401.12R1 Employee Use of Cell Phones Regulation
- 401.13 Staff Technology Use/Social Networking
- 401.13R1 Staff Technology Use/Social Networking Regulation
- 401.14 Employee Expression

Motion carried unanimously.

Clark moved, Myott seconded to approve the North Central Consortium Agreement for 2023-2024. Motion carried unanimously.

Myott moved, Clark seconded to approve Summer Band Contracts. Motion carried unanimously.

Myott moved, Clark seconded to approve the Preschool Handbook for 2023-2024. Motion carried unanimously.

Clark moved, Myott seconded to approve that the district discontinue offering Building and Trades Program and repurpose those funds into trade courses and internships at the Humboldt High School. Motion carried unanimously.

Myott moved, Clark seconded to approve the 2023 HHS Graduates pending successful completion of graduation requirements. Motion carried unanimously.

Myott moved, Clark seconded to approve Specifications and Letting of bids for Custodial-Laundry Services for 2023-2024. Date, time and place for opening of bids is set for June 1, 2023 at 1:15pm at the District Office. Motion carried unanimously.

Myott moved, Clark seconded to approve Specifications and Letting of bids for Food Service-Laundry Services for 2023-2024. Date, time and place for opening of bids is set for June 1, 2023 at 1:30pm at the District Office.

Myott moved, Clark seconded to approve Boys/Girls Whole Grade Sharing of MS/HS Sports with Twin Rivers for 2023-2024. Motion carried unanimously.

Clark moved, Myott seconded to approve for Superintendent Authority to Extend Personnel Contracts. Motion carried unanimously.

Director Mertz joined the meeting by phone at 6:54pm.

Myott moved, Mertz seconded to approve Personnel Recommendations of Ashlyn Clark as Head Volleyball Coach for 2023-2024 and Kristi Clark as Assistant HS Volleyball Coach for 2023-2024. Clark abstained from the vote. Motion carried unanimously.

Director Mertz left the meeting at 6:56pm.

Clark moved, Myott seconded to approve to add the Assistant Technology position into our district staffing plans. Motion carried unanimously.

Myott moved, Clark seconded to approve the purchase of the recommended food service equipment at approximately \$75,000 for 2023-2024. Motion carried unanimously.

Clark moved, Myott seconded to approve the proposed project and budget for the Sports Complex Restrooms. Motion carried unanimously.

Myott moved, Clark seconded to approve the Memorandum of Understanding between IJAG and Humboldt CSD for 2023-2024. Motion carried unanimously.

Myott introduced the Resolution and moved its adoption plan to adjust director district boundaries and approve existing method of election following 2020 Federal Census, Clark seconded the motion to adopt. Roll Call Vote: Myott-Aye, Clark-Aye, and Satern-Aye. Motion carried unanimously.

President Satern reviewed board correspondence from Meals from the Heartland for donation, scholarship thank you from Taryn McKimney, Angela Axness and Owen Hubbell.

Myott moved, Clark seconded, the meeting be adjourned. The meeting adjourned at 7:12p.m.

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Tate Satern, President

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Rhiannon Lange, Secretary