

**Humboldt Community School District
Board of Education Regular Meeting
April 17, 2023**

The Humboldt School Board of Education held a regular meeting at 5:30pm on Monday, April 17, 2023 at the Administration Office Board Room. Roll Call-Satern-Aye, Mertz-Aye, and Clark-Aye. Myott and Davis were absent. Also present were Administrators, Mrs. Cassie Smith, Dr. Paul Numedahl, and Mr. Ryan Fedders, Larry Leibold, Phil Monson of the Humboldt Independent, Chris Behrens and Joel Armitage with Sande Construction, Amy Gotto, Teresa Grice, Lisa Theesfeld, Michelle Zaugg, Board Secretary, Rhiannon Lange, and Superintendent, Jim Murray.

President Satern called the meeting to order at 5:30pm. Mertz moved, Clark seconded approval of the meeting agenda with addition of Item 12.1 Payment of Bills, Resignations, and Personnel Recommendations. Motion carried unanimously.

President Satern opened the public hearing at 5:30pm to hear comments on the FY24 Budget prior to approval. No one was present to address this issue. President Satern closed the public hearing at 5:31pm.

President Satern opened the public hearing at 5:35pm to hear comments to Amend FY23 Budget. No one was present to address this issue. President Satern closed the public hearing at 5:36pm.

President Satern opened the public hearing at 5:40pm to hear comments on the Plans, Specifications, Form of Contract and Estimated total cost of construction for the High School Office Addition Project. No one was present to address this issue. President Satern closed the public hearing at 5:41pm.

President Satern presented Champions for Children Awards to Bruce Davis and Kim Tinken for Going Above and Beyond for Students. They will receive their awards at a later date.

No one was present to speak during Open Forum.

Title I Director, Ryan Fedders and Team of Amy Gotto, Michelle Zaugg, Teresa Grice and Lisa Theesfeld presented information on the Title I Program.

Amy Gotto, Teresa Grice, Michelle Zaugg, and Lisa Theesfeld left the meeting at 6:06pm.

Superintendent Murray updated the board on classified staff salary increases, Interview schedule for Mease Elementary Principal/Director of Curriculum, Instruction and Assessment and the Food Service Administrative Review went well.

Clark moved, Mertz seconded to approve the General Business Consent Items: **Minutes** of the

March 20, 2023 Regular Board Meeting and March 30, 2023 Special Board Meeting, **Financial Reports, Bills for Payment, Open Enrollment Requests-** of Lydia Cartee (KG) from Fort Dodge to Humboldt for 2023-2024 school year; Callan Jacobson (KG) from Twin Rivers to Humboldt for 2023-2024 school year; Aiden Erickson (KG) from Humboldt to Fort Dodge for 2023-2024 school year; and Olivia Illg (7th) from Manson NW Webster to Humboldt for 2023-2024 school year. **Personnel –Contract Amendments/Modifications:** Megan Douglas Salary Upgrade from BA to BA+15 for 2023-2024, Amberly Smith Salary Upgrade from MA to MA+15 for 2023-2024, Transfer of Emily Lane from Interim Assistant Principal to HS Counselor for 2023-2024, Transfer of Brenda Capesius from Preschool Teacher to Special Education Teacher at Mease Elementary for 2023-2024, Contract Amendment of Joel Hanus for 2023-2024, and Contract Amendment of Patricia Hayes for 2023-2024, **Personnel Resignations-** Rodd Mooney as MS Football Coach, Jessica Harklau as Food Service at Mease effective March 30, 2023, Jennifer Westerhoff as HS Counselor effective at end of school year, Lora Kester as Mease Elementary Principal/Director of Curriculum, Instruction and Assessment effective at end of school year, Holly Stockdale as HS Spanish Teacher/Student Senate Advisor effective at end of school year, Ted Beach as Regular Route Bus Driver effective at end of school year, and Emma George as Assistant Drill Team Coach effective at end of school year, **Personnel Recommendations:** Zach Gotto as 8th Grade Head Wrestling Coach for 2023-2024, Jordan Kastler as 5-8 Art Teacher for 2023-2024, Ellie Jacobson as Interim Assistant HS Softball Coach (2023 Season), Theodore Vardaxis as 6th Grade ELA Teacher for 2023-2024, Larry Madison as Part Time Evening Custodian at Taft Elementary for 2022-2023, Cameron Beach as Summer Custodian and Doug Bobinet as High School Evening Custodian for 2022-2023. Motion carried unanimously.

Superintendent Murray shared FY24 Budget information. The proposed budget has a tax levy rate of 12.31.

Mertz moved, Clark seconded to approve the FY24 Budget. Motion carried unanimously.

Clark moved, Mertz seconded to approve to Amend the FY23 Budget. Areas affected were extra debt service payments and extra construction expenses. Motion carried unanimously.

Mertz moved, Clark seconded to approve Lawn Service Contract for 2023-2024. Motion carried unanimously.

Clark moved, Mertz seconded to approve Policies for first read with changes:

- 400 Role of and Guiding Principles for Employees
- 400.1 Code of Ethics
- 401.1 Equal Employment Opportunity
- 401.2 Employee Conflict of Interest
- 401.3 Nepotism
- 401.4 Employee Complaints
- 401.5 Employee Records
- 401.5R1 Employee Records Regulation
- 401.6 Limitations to Employment References

- 401.7 Employee Travel Compensation
- 401.8 Recognition for Service of Employees
- 401.9 Employee Political Activity
- 401.10 Credit and Procurement Cards
- 401.11 Employee Orientation
- 401.12 Employee Use of Cell Phones
- 401.12R1 Employee Use of Cell Phones Regulation
- 401.13 Staff Technology Use/Social Networking
- 401.13R1 Staff Technology Use/Social Networking Regulation
- 401.14 Employee Expression

Motion carried unanimously.

Mertz moved, Clark seconded to approve Policies for second read:

- 300 Role of School District Administration
- 301.1 Management
- 301.2 Administrative Team
- 302.1 Superintendent Qualifications, Recruitment, Appointment
- 302.2 Superintendent Contract and Contract Nonrenewal
- 302.3 Superintendent Salary and Other Compensation
- 302.4 Superintendent Duties
- 302.5 Superintendent Evaluation
- 302.6 Superintendent Professional Development
- 302.7 Superintendent Civic Activities
- 302.8 Superintendent Consulting/Outside Employment
- 303.1 Administrative Positions
- 303.2 Administrative Qualifications, Recruitment, Appointment
- 303.3 Administrator Contract and Contract Nonrenewal;
- 303.4 Administrator Salary and Other Compensation
- 303.5 Administrator Duties
- 303.6 Administrator Evaluation
- 303.7 Administrator Professional Development
- 303.8 Administrator Civic Activities
- 303.9 Administrator Consulting/Outside Employment
- 304.1 Development and Enforcement of Administrative Regulations
- 304.2 Monitoring of Administrative Regulations
- 305 Administrator Code of Ethics
- 306 Succession of Authority to the Superintendent

Motion carried unanimously.

Mertz moved, Clark seconded to approve the Support Staff/Administrator/Supplemental Coaching/TLC Contracts for 2023-2024. Motion carried unanimously.

Mertz moved, Clark seconded to approve Staffing Changes as presented for 2023-2024. Motion carried unanimously.

Clark moved, Mertz seconded to approve Contract Adjustments of Staff for 2022-2023 Snow Makeup Days. Motion carried unanimously.

Mertz moved, Clark seconded to approve St. Mary's Textbook Loan Order and Band Program for 2023-2024. Motion carried unanimously.

Clark moved, Mertz seconded to approve the Superintendent's recommendation to accept the bid for the High School Office Addition Project to be from Sande Construction in the amount of \$1,967,850 and add alternate 2 (\$29,326). Project will start May 2023 and finish Mar/April 2024. Motion carried unanimously.

Chris Behrens and Joel Armitage of Sande Construction were available to answer the board's questions on the project.

Clark moved, Mertz seconded, the meeting be adjourned. The meeting adjourned at 7:01p.m.

Tate Satern, President

Rhiannon Lange, Secretary