

## EMERGENCY PLANS AND DRILLS

Students will be informed of the appropriate action to take in an emergency. Emergency drills for fire, weather, and other disasters shall be conducted each school year. Fire and tornado drills are each conducted regularly during the academic school year with a minimum of two before December 31 and two after January 1.

Each attendance center shall develop and maintain a written plan containing emergency and disaster procedures. The plan will be communicated to and reviewed with employees.

Employees will participate in emergency drills. Licensed employees are responsible for instructing the proper techniques to be followed in the drill.

**NOTE: The last sentence of the first paragraph is a legal requirement. The information in the second paragraph is a special education requirement for attendance centers serving special education students.**

Legal Reference: Iowa Code § 100.31

Cross Reference: 507 Student Health and Well-Being  
711.7 School Bus Safety Instruction  
804 Safety Program

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