

ACCESS TO BUILDINGS

Each certified staff member who requests will be issued a key for access to their assigned building and a key for their assigned room. Master keys will not be issued. No keys will be issued to non-school employees with the exception of the Humboldt Park and Recreation Department and Iowa Central Community College which will each be provided with one key.

Access to the Booster Building for the public is facilitated by the Activities Director. Keys to the Booster Building shall be checked out for a day or weekend and must be returned at the conclusion. No extended check out will be approved.

Approved 6-12-23 Revised 5-15-23